

Important information for POWTECH 2023

The following information and guidelines, the "Special Conditions for Participation in POWTECH 2023", "General Conditions for Participation in Fairs and Exhibitions" and the NürnbergMesse site regulations (hereinafter referred to as General Terms of Business of NürnbergMesse) constitute the contractual basis for participation in POWTECH 2023.

Please note Info 3: "Information from A–Z"

1. Assembly

Thursday, 21 - Sunday, 24 September 2023	07:00 - 24:00
Monday, 25 September 2023	07:00 - 20:00

Exhibition stands on which assembly has not been started by 15:00 on Monday, 25 September 2023, will be decorated by the organizer at the exhibitor's cost, if they cannot be otherwise disposed of.

Entry to the loading yards is only possible **after booking a time slot** via the NürnbergMesse logistics call-off system **transitfair**.

Vehicles that have not booked an entry slot beforehand must do so on site. There may be considerable waiting times depending on the volume of vehicles. Please ensure that you or your service providers book your entry slots in advance. Booking will be possible **from summer 2023** at app.transit-fair.com.

The maximum length of stay in the loading yards depends on the size of the vehicle and is also requested when booking the time slot. Please make sure to select the correct vehicle class and take into account that exceeding the maximum length of stay will be financially sanctioned. If you notice delays in the loading or unloading process on site, please contact the loading yard managers on site. Depending on the occupancy situation of the loading yard and in order to ensure the subsequently booked time slots, it may be necessary to leave the loading yard and re-enter it at a later date.

2. Opening times

26 September 2023:	09:00 - 18:00
27 September 2023:	09:00 - 18:00
28 September 2023:	09:00 - 17:00

Exhibitors are admitted to POWTECH 2023 daily from 07:00. The exhibition stands are to be occupied by not later than 15 minutes before the exhibition opens. For security reasons, exhibitors must leave the halls by not later than 30 minutes after exhibition closing time.

Other exhibition stands are not to be visited outside the daily opening times without the permission of the stand holder.

3. Dismantling

Thursday, 28 September 2023	17:00 - 24:00
Friday, 29 - Saturday, 30 September 2023	07:00 - 24:00

Stands are not to be partly or fully dismantled or exhibits removed before the end of the event. Exhibitors contravening this rule are liable to a penalty amounting to 50 % of the stand rent. The exhibition area is to be restored to its original state after dismantling the stand. The exhibitor is responsible for any damage caused by incorrect handling.

The organizer is entitled to dismantle and store the stand equipment and exhibits at the exhibitor's cost if the stand space is not cleared by the end of the official dismantling time.

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The maximum length of stay in the loading yards depends on the size of the vehicle and is also requested when booking the time slot. Please make sure to select the correct vehicle class and take into account that exceeding the maximum length of stay will be financially sanctioned. If you notice delays in the loading or unloading process on site, please contact the loading yard managers on site. Depending on the occupancy situation of the loading yard and

in order to ensure the subsequently booked time slots, it may be necessary to leave the loading yard and re-enter it at a later date.

4. Passes for assembly and dismantling staff

Access to the halls during assembly and dismantling times is only permitted with special passes. Your allocation of free assembly and dismantling passes is based on the size of your stand. Additional passes can be ordered in the Online ExhibitorShop.

These passes for assembly and dismantling are not valid during the fair.

5. Exhibitor passes

Every exhibitor receives free passes for the necessary stand and operating personnel according to the size of his stand. Up to 10 m² stand area 3 passes and for each additional 10 m² one further pass free of charge.

Any additional exhibitor passes required can be purchased for entitled persons at a price of EUR 40 each including VAT at the statutory rate. Exhibitor passes are only to be issued to personnel working on the exhibitor's stand.

They apply for the duration of the event as well as for the assembly and dismantling time.

6. Permanent parking permits

See Info.

7. Stand layout

The exhibitor is responsible for stand equipment and decoration. Exhibitors are obliged to decorate their stands carefully and in good taste. Stands which do not conform to the accepted standards will not be approved by the organizer until the necessary changes have been made. Unacceptable advertising will be similarly affected.

The overriding principle for the design of all exhibition stands is transparency. At least 50 % of the total amount of all gangway sides must not be obstructed by structures or fittings.

The minimum height for exhibition stands is 2.50 m. The maximum height for stand and advertising constructions is 5.50 m, measured from hall floor and may not be exceeded. The backs of stand partition walls, advertising carriers or other design elements facing neighboring stands and exceeding a height of 2.50 m must be of neutral design and clean and must not contain any text or graphics. **Advertising carriers or other design elements from 3.50 m up to the maximum height of 5.50 m must keep a distance of 2.00 m to each neighboring stand. Two-storey stands are not allowed. Exhibition stands of 400 m² or more are subject to approval. To check the design and execution of his stand a checklist is available in the Online ExhibitorShop.**

Stands are to be provided with an adequate floor covering (e.g. carpet, parquet, PVC) by exhibitors. The name and address of the stand holder are to be clearly indicated on the stand for the full duration of the event. **The exhibitor agrees to erect a 2.50 m high own stand partition on all closed sides of the stand space.** If the exhibitor does not use his own stand partition or a rental stand, own stand partition walls are to be ordered from the ServicePartners. Stand partition walls are available for rental in plastic-coated finish. Only water-soluble adhesive may be used on the fiber board stand partition walls and these may not be painted unless they have first been covered with wallpaper. After the exhibition, wallpaper or other finishing material must be removed by the exhibitors, otherwise exhibitors will be charged with the costs. If a rental exhibition stand is not used, a fascia (0.30 m high) must be fitted on all open sides of the stand space. The fascia can be omitted if the necessary stand quality is assured in some other way. Stand partition walls, floors, hall walls, pillars, installations, fire-fighting equipment and other permanent hall fixtures must not be pasted over, nailed, painted or damaged in any other way. The exhibitor is responsible for any damage and will be charged with the cost of repair. Any pillars, installations and fire-fighting equipment located within the stand are part of the allotted stand space and must be accessible at all times. Floor coverings in the stands are only to be fixed with double-sided adhesive tape (following tapes are to be used: tesafix no. 4964). If the remains of other adhesive tapes must be removed from the hall floor after the end of dismantling, the cleaning costs will be charged to the exhibitor. The same applies to the remains of carpets etc.

8. WLAN (Wireless Local Area Network)

Exhibitors may only set up a WLAN (Wireless Local Area Network), if this has been expressly approved in writing by the Exhibitor Service Department (see Form P5).

A WLAN used without approval can lead to serious technical disturbances. The exhibitor is liable for damage caused by the operation of a WLAN without approval. The Exhibitor Service Department will be pleased to advise on the approval and setting up of a WLAN.

Bisping & Bisping GmbH & Co. KG is the sole supplier of a WLAN infrastructure for commercial use on the NürnbergMesse site.

NürnbergMesse grants Bisping & Bisping GmbH & Co. KG exclusive **frequency control over channels 2 to 13 for WLAN in the 2.4 GHz band** for the full-coverage WLAN service on the NürnbergMesse site.

Only **channel 1 in the 2.4 GHz band (2412 MHz)** is available on the NürnbergMesse site for use for all other applications/WLAN networks for both operation by ServicePartners of NürnbergMesse (Bisping & Bisping GmbH & Co. KG) and operation of radio/WLAN networks set up by exhibitors themselves.

NürnbergMesse reserves the right to refuse approvals or not to approve applications for exhibitors' own WLAN networks, depending on the number and physical assignment per hall.

As part of quality assurance measures, both unregistered and approved WLAN networks and WLAN networks with excessive transmit power levels will be identified and the operators notified. These networks may possibly be approved after checking or are to be shut down if requested by NürnbergMesse – there is no legal entitlement to approval.

If no amicable solution is possible, technical measures will be implemented to prevent the illegal operation of such WLAN networks.

9. Exhibition priority

An application for exhibition priority has been submitted to the Federal Ministry of Justice. The priority certificate safeguards certain patent rights until application to a patent office in Germany and abroad.

10. Exhibitor Kitchen

Exhibitors requiring cold or hot water can use kitchens set up for this purpose during the event days:

Service 1 UG, Hall 3, Hall 3A, Service 4 UG, Service 4/5 UG, Hall 4A.

11. Conference and meeting rooms for press conferences

Conference and meeting rooms of all sizes are available for exhibitor press conferences at the Exhibition Centre Nuremberg. Please use our form in the Online ExhibitorShop (under "Permits, Information and Requests") for the request. Please coordinate dates for planned press conferences with the NürnbergMesse Public Relations Department.

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12. Traffic and parking regulations

The parking of trucks, trailers, vans, swap bodies, caravans and mobile homes is prohibited during the event in the areas designated as parking spaces and in the loading yards of the Exhibition Center Nuremberg (except for deliveries limited to a maximum of 30 minutes) and on P Ost. Vehicles that are still parked in the parking areas of the Exhibition Center Nuremberg and P Ost on September 26, 2:00 morning will be removed at the expense of the vehicle owner or user and only towed away on payment of the towing charges at the office of the security company Engelhardt & Co. in the Exhibition Center Nuremberg/ServicePartner Center.

The same applies to vehicles giving the appearance of trucks, trailers, vans, swap bodies, caravans and mobile homes.

The Knaus Camping Park, Hans-Kalb-Str. 56, 90471 Nuremberg, Germany, T +49 9 11 9812717, is open all year round as a parking lot for motor homes and caravans.

Vehicles can be parked free of charge in the designated parking area at the truck park in Poststraße during set-up, the exhibition period and dismantling.